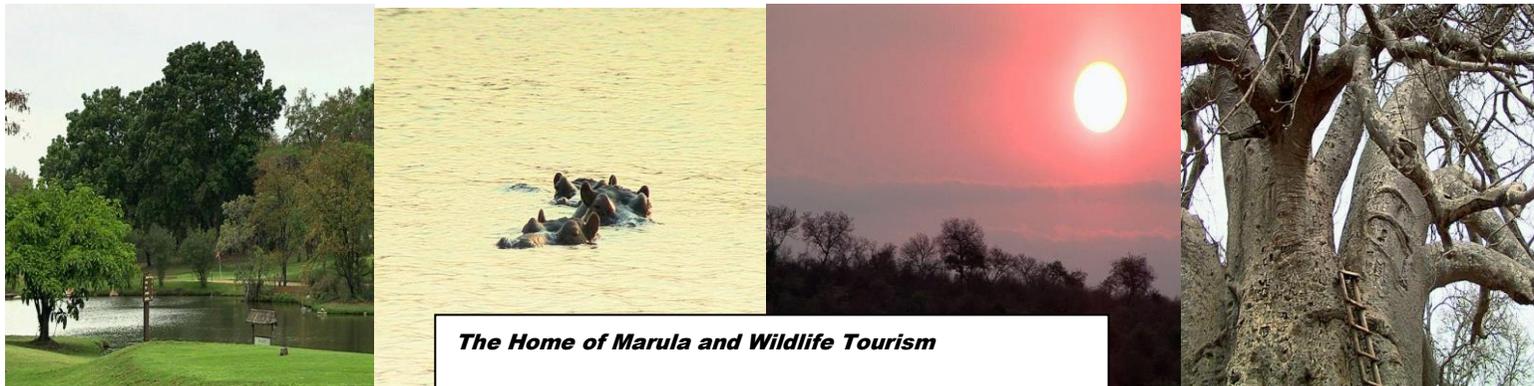


BA-PHALABORWA LOCAL MUNICIPALITY



2024/25 THIRD QUARTER PERFORMANCE REPORT



Acronyms

AFS

AFS stands for Annual Financial Statements

BPM

BPM stands for Ba-Phalaborwa Municipality

BAC

Bid Adjudication Committee

BEC

Bid Evaluation Committee

HH

Household

1. Introduction

The purpose of this report is to present the third quarter performance assessment report on the performance of the municipality against the targets set out in the Service Delivery and Budget Implementation Plan (SDBIP) 2024/25 financial year. The report is prepared as a response to the requirements of Section 52(d) of Local Government: Municipal Finance Management Act (Act 56 of 2003)

2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets, and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

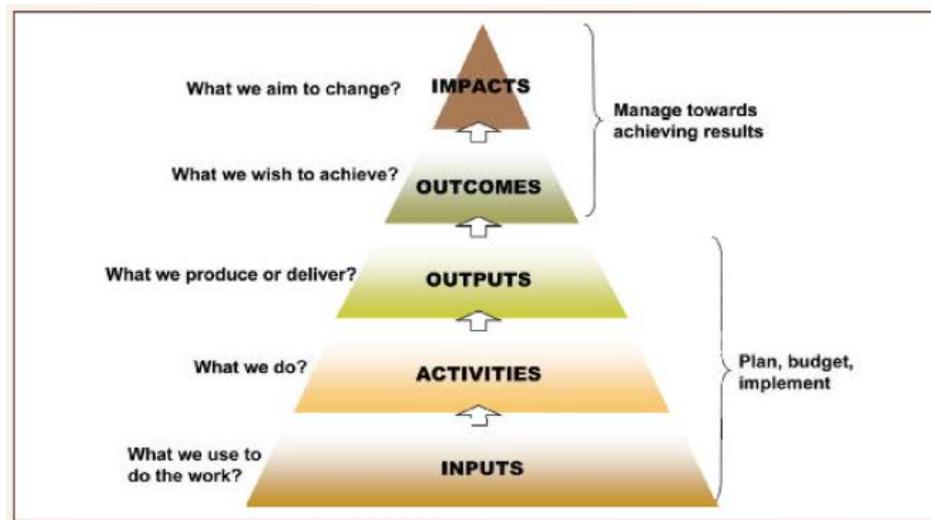
The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source.
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years.

3. Methodology and Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001.

The methodology followed by Ba-Phalaborwa Local Municipality in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information



4. Strategic Intent

Vision:

“Provision of quality services for community well-being and tourism development

Mission:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

- Promotion of local economy
- Provision of sustainable integrated infrastructure and services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

“The home of Marula and wildlife tourism”

5. Municipal second quarter performance assessment as per key performance areas

The 2024/2025 Service Delivery and Budget Implementation Plan on which this Performance Report is based, comprises 55 key performance indicators with its concomitant performance targets. As an organisation, Ba-Phalaborwa Local Municipality in the 2024/2025 third quarter reporting period had a total of 55 Key Performance Indicators (KPIs), 44 of the performance indicators set were achieved, 12 were not achieved and 1 is not applicable. This accounts for 77% target achievement, translating to a negative variance of 22% and 1% of performance not applicable.

2024/25 Mid-year Performance Analysis						2024/25 Third Quarter Performance Analysis					
Key Performance Area	Mid-Year Quarter Target	Target Achieved	Target not achieved	Target not applicable	% Achievement	Key Performance Area	Third Quarter Target	Target Achieved	Target not achieved	Target not applicable	% Achievement
Spatial Rationale	1	1	0	0	100%	Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	12	8	4	0	67%	Basic Services Delivery	11	7	4	0	64%
Municipal Financial Viability	8	7	1	0	87%	Municipal Financial Viability	6	3	3	0	50%
Local Economic Development	5	5	0	0	100%	Local Economic Development	3	3	0	0	100%
Municipal Transformation and Institutional Development	5	4	1	0	80%	Municipal Transformation and Institutional Development	3	2	1	0	67%
Good Governance and Public Participation	29	22	6	1	82%	Good Governance and Public Participation	31	26	5	1	84%
Total	60	47	12	1	80%	Total	55	42	12	1	77%

6. Revenue and Expenditure Projections

6.1 Monthly projections of revenue for each source for 2024/25

Sources of Revenue	2024/25 Monthly Projections of revenue for each source					Evidence Required
	R'000					
	3 rd Quarter target (1 Jan – 31 Ma 25) OPEX	3 rd Quarter Actual Performance	3 rd Quarter Performance Variance	Challenges	Corrective measures/ Interventions	
Exchange Revenue						
Service charges – electricity	148 437	102 389	(46 048)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Service Charges – Refuse	16 436	15 766	(669)	None	None (Variance not material)	Finance report
Sale of Goods and Rendering of Services	4 274	945	(3 328)	Due to application of mSCOA Circular 16 for INEP recognition	To correct INEP recognition as sales or goods in month of April as guided by mSCOA circular 16	Finance report
Agency services	5 166	1 236	(3 930)	Recognition of agency services from July to current	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Interest earned from Receivables	13 853	8 178	(5 675)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Interest earned from Current and Non-Current Assets	4 420	4 042	(378)	None	None (Variance not material)	Finance report
Rental of Facilities and Equipment	274	361	87	None	None (Variance not material)	Finance report
Operational Revenue	6 140	175	(5 965)			Finance report
Non- Exchange Revenue						
Property Rates	146 030	151 960	5 930	Target met	None	Finance report
Fines, Penalties and Forfeits	1 079	4	(1 074)	Recognition of Fines, Penalties and Forfeits from July to current	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Licenses and permits	4 834	1 131	(3 703)	Recognition of Licenses and permits from July to current	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Transfers recognised - operational	167 155	221 140	53 985	None	None (Variance not material)	Finance report
Interest	35 724	28 943	(6 781)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Transfers recognised - capital	26 463	19 185	(7 278)	Contractors for MIG were appointed during second quarter	Contractors already appointed and Technical services to ensure that in future that they fast track the process of advertising on time	Finance report
Total Revenue by Source	580 283	555 455	(24 828)			

6.2 Monthly projections of Expenditure for 2024/25

Sources of Revenue	2024/25 Monthly Projections of expenditure for each source					Evidence Required
	R'000					
	3 rd Quarter target OPEX	3 rd Quarter Actual Performance	3 rd Quarter Performance Variance	Challenges	Corrective measures/ Interventions	
Employee Related Costs	158 909	132 826	(26 082)	Low expenditure on employee costs due to other vacant positions	Filling of critical positions that are budgeted for	Finance report
Remuneration of councillors	13 550	12 467	(1 083)	None	None (Variance not material)	Finance report
Bulk purchases - electricity	115 418	107 842	(7 575)	Low expenditure on bulk electricity purchased	Continuously monitor cost containment measures.	Finance report
Inventory consumed	33 959	16 724	(17 236)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Debt impairment	79 125	0	(79 125)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Depreciation and amortisation	62 735	61 190	(1 545)	None	None (Variance not material)	Finance report
Interest	15 414	0	(15 414)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Contracted services	62 365	39 330	(23 035)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Transfers and subsidies	507	142	(365)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Operational costs	86 397	69 078	(17 319)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Total Expenditure by Source	628 378	439 598	(188 780)			Finance report

6.3 Total Projections of Revenue and Expenditure by Vote for 2024/25

Monthly Projections of Revenue and Expenditure by Vote: (Operating) 3rd Quarter

Expenditure and Revenue by Vote	3 rd Quarter target OPEX	3 rd Quarter Actual Performance	3 rd Quarter Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and Council	67 167	51 620	(15 548)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Budget and Treasury and Administration	209 905	113 376	(96 905)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Community and Social Services	34 020	28 195	(5825)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Public Safety	17 487	15 183	(2 304)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Economic and Environmental Services	27416	17 468	(9 948)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Road Transport	88 619	69 524	(19 095)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Electricity	175 714	141 074	(34 639)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Waste Management	8 050	3 158	(4 892)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Total by Vote	628 378	439 598	(188 780)			Finance report

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) 3rd Quarter

Expenditure and Revenue by Vote	3 rd Quarter target OPEX	3 rd Quarter Actual Performance	3 rd Quarter Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and Council	0	0	0	None	None	Finance report
Budget and Treasury and Administration	361 256	403 626	42 369	None (Variance not material)	None	Finance report
Community and Social Services	208	275	68	None (Variance not material)	None	Finance report
Public Safety	4 834	1 131	(3 703)	Agency Services, Fines, Penalties and Forfeits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Economic and Environmental Services	206	440	234	None (Variance not material)	None	Finance report
Road Transport	30 380	20 459	(9 921)	Contractors for MIG were appointed during second quarter. Procurement process started late for internally funded projects.	Contractors already appointed and technical services to ensure that in future that they fast track the process of advertising on time. Internally funded projects on the Evaluation stage.	Finance report
Electricity	157 434	105 894	(51 540)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Waste Management	25 965	23 631	(2 334)	None (Variance not material)	None	Finance report
Total by Vote	580 283	555 456	(24 827)			

Monthly Projections of Revenue and Expenditure by Vote: (Capital) 3rd Quarter

Expenditure and Revenue by Vote	3rd Quarter target Capex	3rd Quarter Actual Performance	3rd Quarter Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	1 275	1 951	675	None	None (Variance not material)	Finance report
Community and public safety	844	9 478	(8 634)	The appointment for Namakgale Stadium was terminated and new procurement process has not been started.	Contractors already appointed.	Finance report
Road transport	20 751	24 331	(3 580)	Contractors for MIG projects were appointed in December and for internally funded are still on the procurement process.	Contractors for MIG Projects already appointed. Internally funded projects on the Evaluation stage	Finance report
Electricity	2 400	0	(2 400)	Slow Spending on Electricity Projects (Internal funded)	Internally funded projects on the Evaluation stage	Finance report
Waste Management	3 750	0	(3 750)	There was a delay in receiving design from LEDET.	The specification committee already set however the whole process will be finalised in the new financial.	Finance report
Total by Vote	29,896	21,356	(8,540)			Finance report

7. Detailed institutional performance results for 2024/25 third quarter per key performance area

<i>Under-Performance</i>	0 - 99%
<i>Good Performance</i>	100%
<i>Not applicable</i>	

KPA 1: Spatial Rationale

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
1.1 Spatial Planning														
1.1.3	Governance and Administration	Sustain the environment	Turnaround time of complete land use & development applications submitted to Mopani Planning Tribunal by 30/06/2025.	Senior Manager Planning & Development	Within 90 days of receipt	Within 90 days of receipt	OPEX	Submit to Mopani Planning Tribunal Within 90 days of receipt	Three (3) land application were received and submitted to Mopani Planning Tribunal within 90 days of receipt	0	None	None	None	Date of receipt of complete application and Proof of Submission register to Mopani Planning Tribunal

KPA 2: Basic Service Delivery

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2025	Senior Manager Technical Services	-2.37%	10%	OPEX	6%	0.27	5.73	More of meter replacement needed	Bypassed meters and unfunctional meters	Meter replacement	BPM billing to consumers, Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R15 792 642.00	R4 814 000.00	INEP	R3 129 100	R 1 964 934.94	-R1 164 165.06	Slow project progress due to delays in design capacity approvals by Eskom	Delays in approvals by Eskom	Eskom has been sought for project progress	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2025	Senior Manager Technical Services	3060	3060	OPEX	3060	3060	0	30360 HH have access to electricity	None	None	Household, Number of HH list on conventional and pre-paid.
2.1.4	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2025	Chief Financial Officer	1 008	2716	OPEX	2716	846	-1 870	Suspected illegal connection of electricity which leads to low number of customers receiving free basic electricity.	Suspected illegal connection of electricity which leads to low number of customers receiving free basic electricity.	Eskom Function	Indigent Register and Proof of payment to Eskom

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
2.2 Roads & Storm Water														
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads and storm water capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R25 931 468.05	R18 971 664.41	MIG	R12 331 582	R17 144 320.95 spent till 3 rd quarter	R4 812 738.95	Target exceeded	None	None	Payment Certificates and Expenditure Reports
2.3 Parks and Cemetery														
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained per month by 30/06/2025 (Wildevye, Phalaborwa Fourways, Sealane, Buffalo King Fisher, Impala Park, Namakgale Entrance, Defryn, Gravelote Park)	Senior Manager Community Services	9	9	OPEX	9	9	0	Nine (9) Parks were maintained as per monthly maintenance plan.	None	None	Monthly Maintenance plan & Maintenance reports with pictures
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemeteries maintained per month by 30/06/2025. (Phalaborwa, Lulekani, Namakgale and Gravelote)	Senior Manager Community Services	4	4	OPEX	4	4	0	Four cemeteries were maintained as per monthly maintenance plan	None	None	Monthly Maintenance plan & Maintenance reports with pictures
2.4 Waste Management														
2.4.1	Protect Environment and Community Well	Sustain the Environment	Number of Monthly Maintenance of Phalaborwa landfill site by	Senior Manager Community Services	4	12	OPEX	3	3	0	Landfill site is maintained monthly as per the service level	None	None	Monthly maintenance reports as per Service Level Agreement &

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
	being		30/06/2025								agreement.			Landfill site Maintenance Checklists
2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of Urban Households & Businesses with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani) by 30/06/2025	Senior Manager Community Services	13750	13265	OPEX	13265	13265	0	13265 Households and businesses have access to waste removal services	None	None	Collection Schedule & Confirmation of waste collection by Ward Councillors
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services by 30/06/2025 (Mashishimale & Makhushane)	Senior Manager Community Services	1	2	OPEX	2	1	-1	None	Tipper truck breakdown	Skip bins in strategic areas	Collection Schedule & Confirmation of waste collection by Ward Councillors
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2025	Senior Manager Community Services	309	516	OPEX	516	516	0	516 indigent Households receiving free basic waste removal service	None	None	List of Indigent Households receiving free basic waste removal

KPA 3: Municipal Financial Viability and Management

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
3.1 Financial Management														
3.1.2	Good governance and administration	Good corporate governance and public participation	Number of approved 2025/26 Draft Budget by Council by 31/03/2025 (3 months before the start of the new financial year)	Municipal Manager	1	1	OPEX	1	1	0	2025/26 Draft Budget was approved by council on 27 March 2025	None	None	Draft Budget document; Council Resolution
3.1.6	Governance and administration	Improve financial viability	Number of movable asset verifications conducted by 30/06/2025	Chief Financial Officer	4	4	OPEX	1	1	0	Third Quarter asset verification was conducted. 24 – 31 March 2025	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of strings uploaded using the LG Portal within 10 working days at the end of each month by 30/06/2025	Chief Financial Officer	12	12	OPEX	9	9	0	09 Monthly strings were submitted within 10 days at the end of each month.	None	None	Monthly strings Proof of submission within 10 working days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue	Chief Financial Officer	76%	80%	OPEX	76.25%	20% (Improvement and Actual	-4.25%	Culture of non-payment	Lack of capacity to enforce	To increase more staff that will	Quarterly reports on revenue collection

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges	Interventions	
											collection quarterly (improvement from 65% to 80% by 30/06/2025 budget year)			
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2025	Chief Financial Officer	22%	15%	OPEX	11.25%	7%	4.25%	Culture of non-payment and high number of illegal connections	Lack of capacity to enforce credit control measures and also to conduct spot checks to reduce the number of illegal connections	To increase more staff that will assist with enforcing credit control under water and Electricity	Quarterly reports on debt collection
3.1.11	Good governance and administration	Improve financial viability	Amount of expenditure spent on MIG by 30/06/2025	Senior Manager Technical Services	R35 156 000.00	R35 283 950.00	MIG	R24 698 765	R19 001 370.95	- R5 697 394.05	Target not reached	Late start of new projects due to community unrests. Termination of Namakgale Stadium project affected overall performance	Intervention meetings were held to resolve the community issues. Processes for the appointment of the new contractor for the Namakgale Stadium are underway	MIG monitoring report/payment certificates/Grant reconciliation

KPA 4: LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
4.1 Job creation														
4.1.1	Economic	Promotion of local economy	Number of jobs created through capital Projects by 30/06/2025 (Temporary jobs)	Senior Manager Technical Services	70	70	CAPEX	30	50	-20	Fifty (50) jobs were created through capital projects	None	None	Certified ID copies, payment registers and employment contracts
4.1.3	Economic	Promotion of local economy	Number of LED Forums meetings held by 30/06/2025.	Senior Manager Planning and Development	4	4	OPEX	1	1	0	LED Forum was held on 06 March 2025	None	None	Invitations, Attendance register and minutes
4.2 Enterprise Support														
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported through the municipal SCM (procurement) by 30/06/2025	Chief Financial Officer	381	200	OPEX & CAPITAL	50	311	+261	311 SMMEs supported through the municipal Supply Chain Management (procurement)	None	None	System generated Expenditure report with SMMEs supported.

KPA 5: Municipal Transformation and Institutional Development

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges	Interventions	
								5.3 Skills Development						
5.3.2	Good governance and administration	Attract, develop, and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2025 (1% legislation)	Senior Manager Corporate Services	R1 255 545.09	R1 827 323	OPEX	R456 830.75	R85 196,33	-R371 634.42	<p>JANUARY 2025</p> <p>A total of thirty (30) officials attended the Audit Action Plan Workshop 27 – 28 January 2025</p> <p>FEBRUARY 2025</p> <p>A total number of twenty-five (25) employees were trained</p> <p>Twenty-one (21) Officials were trained on the CCG Systems 11-12 February 2025</p> <p>One (1) official attended the Pressure Management and pressure reducing valves 13-14 February</p>	Depletion of budget.	Budget Adjustment was made to accommodate Skills Development.	Expenditure reports; implementation reports

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
											2025 MARCH 2025 One (1) official attended a Workshop on Understanding the 6 stages of the Project Life Cycle to register as a Project Manager or Construction Manager 13-14 March 2025 Two (2) Councillors attended a Workshop on the National Local Governance Service Delivery Indaba from 18-20 March 2025			
5.4 Performance Management System														
5.4.2	Good governance and administration	Good corporate governance and public participation	Number of Individual Performance Assessments of s54&56 Managers conducted to	Municipal Manager	2	2	OPEX	1 (Mid-year Assessment)	2	+1	2023/24 Annual Assessments and 2024/25 Mid-year assessments	None	None	Approved Schedule of Individual Performance Assessments, Assessments records,

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
			review their performance by 30/06/2025 (Mid – year/Annual)								were conducted on 28 and 31 March 2025			attendance registers and Scorecards and reports
5.5 OHS														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule Institutional OHS meetings held by 30/06/2025	Senior Manager Corporate Services	4	4	OPEX	1	1	0	Institutional OHS quarterly meeting was held on 15 th January 2025	None	None	Quarterly Reports, minutes, and attendance registers

KPA 6: Good Governance & Public Participation

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
6.1 Council and Executive Management														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Council meetings held by 30/06/2025	Senior Manager Corporate Services	12	11	OPEX	3	4	+1	4x Council meetings were held as follows: 29/01/2025 (O) 28/02/2025 (S) 17/03/2025 (S) 27/03/2025 (S)	Minutes of the listed meetings are pending approval by the Council.	The minutes will be submitted to the Council for approval in April 2025.	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled Exco meetings held by 30/06/2025	Senior Manager Corporate Services	14	11	OPEX	3	4	+1	4 x EXCO meetings were held as follows: - 29/01/2025 (O) 26/02/2025 (O) 26/03/2025 (O) 17/03/2025 (S)	Minutes of the listed meetings are pending approval by the Council.	The minutes will be submitted after approval by EXCO and signed by the Mayor.	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled MPAC meetings held as per legislation by 30/06/2025	Municipal Manager	8	4	OPEX	1	4	+3	MPAC meetings were held as follows: 03/02/2025 21/02/2025 18/03/2025 26/03/2025	None	None	Council Approved MPAC schedule of meetings & Attendance registers

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
			25											
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Recommendation approved by Council implemented by 30/06/2025	Municipal Manager	100%	100%	OPEX	100%	100%	0%	MPAC recommendations approved by council were 100% implemented.	None	None	Council Resolutions on MPAC Recommendations and Progress Report on the implementation of the Council Resolutions
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled senior management meetings held by 30/06/2025	Municipal Manager	16	11	OPEX	3	3	3	Senior Management meetings were held as follows: 15/01/ 2025 12/02/ 2025 11/03/2025	None	None	Minutes of Senior Management meetings, attendance registers
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled Portfolio Committee meetings held by 30/06/2025	Municipal Manager	51	55	OPEX	45	46	+1	Planning X 9 meetings BTO X 8 meetings CSS X 9 meetings Corporate X 14 meetings Technical Service X 6 meetings	None	None	Minutes of Portfolios meetings, attendance registers.
6.2 Public Participation and Ward Committees														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2025	Municipal Manager	3	4	OPEX	1	1	0	One IDP Rep Forum meeting was held to discuss projects phase.	None	None	Attendance registers, agendas, invitations

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
			25.											
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2025	Municipal Manager	3	4	OPEX	1	1	0	One IDP Steering Committee meeting was held to discuss projects phase.	None	None	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened ward Committee meetings per ward by 30/06/2025. (Functionality of ward committees)	Municipal Manager	228	209	OPEX	57	57	0	57 Ward committee meetings were held	None	None	Minutes, attendance register, and Consolidated Ward Committee Report
6.2.4	Good governance and administration	Good corporate governance and public participation	Number of quarterly Mayoral Imbizos and public participation by 30/06/2025	Municipal Manager	4	4	OPEX	1	1	0	Imbizo was held on 24 February 2025	None	None	Public notices, attendance register and Community Inputs report.
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved by 30/06/2025	Senior Manager Technical Services	72%	100%	OPEX	100%	70.74%	-29,26%	Outstanding reported cases	Critical vacancies within Technical Services Department, ageing infrastructure	Fast-tracking appointment of critical vacancies and rehabilitation/refurbishment of infrastructure	Complains Register.
6.3 Corporate Governance														
6.3.1	Good	Good	Number of	Municipal	12	7	OPEX	1	5	+4	AC meetings	None	None	Copies of

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
	governance and administration	corporate governance and public participation	Audit Committee meetings held by 30/06/2025	Manager							held on the: 06, 24 and 29 January 2025. AC meeting held on 26 February 2025 and 26 March 2025.			approved minutes, attendance registers
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee meetings held by 30/06/2025	Municipal Manager	30	24	OPEX	6	4	-2	Management Audit steering Committee held on: 15 January 2025, 22 January and 03 February 2025. Exco Audit Steering Committee on 04 February 2025.	No staff allocated for Steering committee meetings administration.	Request was made to the MM	Approved minutes and attendance registers. (Exco and Management)
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan by 30/06/2025	Chief Executive Audit	100%	100%	OPEX	75%	82%	+7%	3 rd Quarter Engagements were completed and additional Engagements on Senior Management Assessments audited.	None	None	Audit Committee Report with progress on Internal Audit Plan & Council Resolution
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2025	Municipal Manager	93%	90%	OPEX	90%	32%	-58%	Slow implementation of Internal Audit findings.	Some of the actions are not budgeted for	A session to revise actions is planned.	Internal Audit Institutional Follow-up Report
6.3.7	Good governance and	Good corporate governance	Number of Audit Committees	Chief Executive Audit	6	4	OPEX	1	2	+1	2 Reports presented to Council on the	None	None	Audit Committee Reports and

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
	administration	and public participation	Reports presented to Council by 30/06/2025								29 th January and the 28 th February 2025			Council Resolution
6.3.8	Good governance and administration	Good corporate governance and public participation	% implementation of Audit Committee Resolutions	Municipal Manager	98%	100%	OPEX	100%	93%	-7%	Resolutions on capturing of traffic revenue and report on Business Plan on Master Plan still not attended to	Capacity in the Community services Department	Training provided and implementation in progress	Audited Audit Committee Institutional Resolution Register
6.3.11	Good governance and administration	Good corporate governance and public participation	Number of developed AG Action Plan approved to address the 2023/24 AG Report findings by 31/01/2025	Municipal Manager	1	1	OPEX	1	1	0	Audit Action Plan approved by Council on the 29 th January 2025	None	None	Approved AG Action Plan & Council Resolution
6.3.12	Good governance and administration	Good corporate governance and public participation	% of implementation AG Action Plan by 30/06/2025	Municipal Manager	60%	80%	OPEX	50%	53%	+3%	The 2023/2024 Action Plan is at 15% implementation and the 2022/2023 is at 74%. The combination adds up to 53%. There is under performance on both Action Plans.	None	None	Audited AG Action Plan
6.3.13	Good governance and	Good corporate governance	Number of Local Labour	Senior Manager Corporate	11	11	OPEX	3	2	-1	2 xLLF Meetings were held as	The non-formation of a quorum.	Members of the Forum to be trained on	LLF minutes, invitations, and

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PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
	administration	and public participation	Forum meetings convened by 30/06/2025	Services							follows: 23/01/2025 17/02/2025	LLF dispute resolutions.	attendance register.	
6.4 Risk Management, Fraud & Anti-Corruption														
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of Institutional Risk Management Committee meetings held by 30/06/2025	Municipal Manager	5	4	OPEX	1	1	0	Institutional Risk Management committee meeting was held on 25/02/2025	None	None	Minutes of the Risk Committee meeting and attendance register
6.4.4	Good governance and administration	Good corporate governance and public participation	Number of reports on the % of fraud and corruption cases reported and investigated within 30 working days by 30/06/2025	Municipal Manager	N/A	100%	OPEX	100%	N/A	N/A	No cases were reported	None	None	Case register and Investigation reports
6.6 Security management														
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of Security Management reports for Safeguarding of Council Assets by 30/06/2025	Municipal Manager	4	4	OPEX	1	1	0	Third Quarter report was presented in council	None	None	Security Management Reports & Council Resolution

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections					Evidence Required	
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance	Remarks	Challenges		Interventions
			25											
6.7 Disaster Management														
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of disaster awareness campaigns conducted by 30/06/2025	Municipal Manager	6	4	OPEX	1	1	0	One awareness campaign was conducted	None	None	Invitations, Attendance registers and disaster awareness conducted reports
6.8 Performance Management System														
6.8.1	Governance and Administration	Good corporate governance and public participation	Number of Mid-Year Budget and Performance Assessment Report submitted to council by 31/03/2025	Municipal Manager	1	1	OPEX	1	1	0	2024-25 Mid-year report was submitted to stakeholders on the 25 January 2025 and tabled in council on 29 January 2025	None	None	Mid-year and budget report and council resolution
6.8.2	Governance and Administration	Good corporate governance and public participation	Number of 2023/24 Annual Report approved by 31/01/2025	Municipal Manager	1	1	OPEX	1	1	0	2023/24 Annual report was approved by council on 29 January 2025	None	None	Council Approved 2023/24 Annual Report with Council Resolution
6.8.3	Governance and Administration	Good corporate governance and public participation	Number of Oversight Report on 2023/24 Annual Report approved by 31/03/2025	Municipal Manager	1	1	OPEX	1	1	0	Oversight report was tabled in council on 27 March 2025	None	None	Council Approved Oversight Report and Council Resolution
6.8.4	Good governance	Good corporate	Number of reviewed	Municipal Manager	1	1	OPEX	1	1	0	2024/25 SDBIP was	None	None	Reviewed SDBIP signed

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								3 rd Quarter Target (1 Jan– 31 March 25)	3 rd Quarter Actual Performance	3 rd Quarter Actual Performance variance				
	and administration	governance and public participation	2024/2025 SDBIP approved by 31/03/2025								reviewed and approved by council on 17 March 2025			by the Mayor and council resolution
6.9 Integrated Development Planning														
6.9.2	Governance and Administration	Good corporate governance and public participation	Number of 2025/26 Draft IDP approved by council 31/03/2025	Municipal Manager	1	1	OPEX	1	1	0	2025/26 Draft IDP was approved by council on 27 March 2025	None	None	2025/26 Draft IDP and Council resolution
6.10 Communication														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website in accordance with legislation checklist by 30/06/2025	Municipal Manager	100%	100%	OPEX	100%	100%	0%	Information was published on the municipal website in accordance with legislation checklist	None	None	Legislation Checklist, Proof of submission to IT
6.10.3	Governance and Administration	Advance good corporate governance	Number of Local Communicators Forum held by 30/06/2025	Communication manager	4	4	OPEX	1	1	0	Communication forum was held on 11 March 2025	None	None	Invitations, Minutes, and attendance registers

Capital Projects per Responsible Manager

Responsible Manager	Project Name	Total Capital Budget	Adjustment budget	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2024/25					
							3 rd Quarter Target 01 Jan – 31 Mar 2025	3 rd Quarter Actual Performance	Remarks	Challenges	Corrective measures	Evidence required
Waste Management												
Senior Manager Planning and Development	Establishment Cemetery at Gravelotte	R1 000 000.00	R1 000 000.00	01/07/24	30/06/25	18	Lodging and submission to Tribunal	Application has been submitted to the municipality and its currently being assessed	Application is being assessed	The submission of the rezoning application has been delayed due an extended assessment period and the need to ensure its completeness.	The application will be submitted to Mopani Planning Tribunal in May 2025	Advert and appointment. Specialised studies report Receipt of application and Proof of submission to Tribunal Expenditure report.
Senior Manager Community Services	Development of Phalaborwa new landfill site Phase1	R5 000 000.00	R5 000 000.00	01/07/24	30/06/25	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16	Construction	Awaiting for the appointment of the specification committee	None	None	None	Advertisement, Appointment letters, Progress Reports, Completion certificate, Expenditure report
Senior Manager Community Services	Procure a trailer for refuse collection enhancement	R200 000.00	R200 000.00	01/07/24	30/06/25	All	Requisition Delivery note	Completed	Refuse collection trailer procured through supply chain management	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note
Senior Manager Community Services	Procure LDV bakkie for environmental law enforcement	R600 000.00	R600 000.00	01/07/24	30/06/25	All	Requisition Delivery note	Awaiting appointment of specification committee	Memo was sent to the Acting Municipal Manager on the 27 th March	None	None	Request for purchase, appointment letter, Payment

									2025			certificate, Expenditure report and delivery note
Senior Manager Community Services	Procure Roadblock trailer fully fitted	R425 000.00	R425 000.00	01/07/24	30/06/25	All	Requisition Delivery note	Changed to ANPR warrant of arrest kombi	None	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note
Office Furniture and Equipment												
Senior Manager Corporate	Purchase of office Furniture & Equipment	R 1 700 000. 00	R 1 700 000. 00	01/07/24	30/06/25		Requisition Delivery note	No Furniture and Equipment ordered during third quarter.	Insufficient budget	To be allocated enough funds in the next financial year		Request for purchase and Payment certificate, Expenditure report
Integrated National Electrification Projects (INEP)												
Senior Manager Technical	Electrification of new villages within Ba-Phalaborwa Municipality as per DMRE's approval.	R4 814 000.00	R4 814 000.00	01/07/24	30/06/25	All	Construction with the following key deliverable: Completion of the 235 household	HV and MV structures are still under construction the Physical progress by end of December 2024 is at 35%. Expenditure: R1 964 934.94	Target not reached due to slow progress on projects	Slow progress due to delayed approval by ESKOM	Intervention has been sought to ensure progress	Progress Reports, Completion certificate (only in 4 th Quarter), Expenditure report
Municipal Infrastructure Grant (MIG)												
Senior Manager Technical	Refurbishment of Namakgale stadium	R10 837 178.65	R10 837 179.00	01/07/24	30/06/25	4&5	Construction with the following key deliverable: completion of the gatehouse and ticket both, and access gate, sewer and water network	The project is currently on 81% physical progress	A new contractor was appointed for completion of the outstanding scope	The contractor was terminated	A new contractor has been appointed	Progress Reports, completion certificate (at 4 th quarter) , Expenditure report

Senior Manager Technical	Upgrading of Honeyville to Dinoko Sebera from gravel to paving	R 6 687 241	R9 361 061.00	01/07/24	30/06/27	2,9	Construction with the following key deliverables: Site establishment, accommodation of traffic, clearing and box cutting	The contractor has started accomplished the set targets	The contractor has started with construction works	Stoppages by local businesspeople demanding sub-contracting work	Meetings were held between the contractor and the local businesspeople	Appointment letters, detailed design report, Progress Reports, Expenditure report
Senior Manager Technical	Upgrading of gravel to paving from Aubrey carwash via cemetery to Kanana	R 5 384 423.41	R8 255 030.00	01/07/24	30/06/26	2	Construction with the following key deliverables: Site establishment, accommodation of traffic, clearing and box cutting	The contractor has not accomplished all deliverables; however, they have established site	The contractor has established site and put peggs	Stoppages by local community members not agreeing on number of people to be employed per ward	Intervention meetings were held with the community, contractor and affected ward councillors	Appointment letters, detailed design report, Progress Reports, Expenditure report BEC and BAC minutes
Senior Manager Technical	Installation of stormwater culvert at Tension Pilusa graveyard	R 6 900 000.00	R6 315 771.00	01/07/24	30/06/25	8	Construction with the following key deliverables site establishment, setting box cutting, casting of floor slab	All deliverables were delivered	The project is progressing well. The contractor is currently busy with layer works	The contractor did not work on some days due to rain	The consultant has recommended for extension of time	Appointment letters, detail design report, Progress Reports, expenditure report, completion certificate (only at 4 th quarter) BEC and BAC minutes POE Provided

Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
COMMUNITY AND SOCIAL SERVICES										
Provision of service to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material of gravel material for cover in the landfill site	Mamayila trading enterprise	Ba-Phalaborwa Municipality	01/10/2022	31/09/2025	Operational budget	Daily operation which is not done according to the requirements of landfill site license. Some landfill equipment or machines were sometimes not on site	There is lack of operational equipment such as Water tanker and TLB. There is no formal agreement with the recyclers on site. Work sometimes is done after municipal officials has instructed.	Fair Performance	Signed Service Level Agreement. Signed Inception report with milestones and evidence
TECHNICAL SERVICES										
Upgrading of gravel to interlocking block paving from Honeyville to Dinoko Sebera	-Clearing and grubbing -Mass earthworks -Construction of layerworks -Stabilization of base layer -Installation of culverts -Construction of v-drains Installation of kerbs -Stone pitching -Installation of road signs -Road markings	Nghilazi Engineers and contractors	MIG	December 2024	January 2026	R32 451 640.74	The contractor is currently busy with layerworks	Stoppages by local businesspeople demanding sub-contracting work. Contractor has issued an advert for bidding	Good	Signed Service Level Agreement. Signed Inception report with milestones and evidence

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
Upgrading of gravel to interlocking block paving from Aubrey carwash via cemeteries to Kanana	<ul style="list-style-type: none"> -Clearing and grubbing -Mass earthworks -Construction of layerworks -Stabilization of base layer -Installation of culverts -Construction of v-drains Installation of kerbs -Stone pitching -Installation of road signs -Road markings 	Within Africa construction	MIG	December 2024	January 2026	R22 084 9367.95	The contractor is busy with box-cutting	Stoppages by locals not wanting to work together. The was intervention by cllrs and the speaker	Fair	<p>Signed Service Level Agreement.</p> <p>Singed Inception report with milestones and evidence</p>
Installation of stormwater culverts at Tension Pilusa	<ul style="list-style-type: none"> -Clearing -Demolition of existing structure -Installation of pre-cast slab -Installation of culvert structures -Gabions -Construction of layerworks 	Vinlee (Pty) Ltd	MIG	December 2024	April 2025	R4 741 570.53	The contractor is currently busy with layerworks and installation of gabions. Completed activities: demolition of old structure, installation of pre-cast slab and installation of culvert structures	Delays by rainfall and late delivery of plant by sub-contractors. Extension of time was granted for the days delayed	Good	<p>Signed Service Level Agreement.</p> <p>Singed Inception report with milestones and evidence</p>
PLANNING AND DEVELOPMENT										
Supplementary valuation	Conduct municipal SV6	DDP Valuers	Ba-Phalaborwa Municipality	December 2018	June 2025	150 000	Ongoing	None	Good	<p>Signed Service Level Agreement.</p> <p>Singed</p>

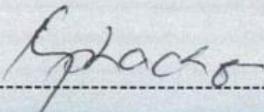
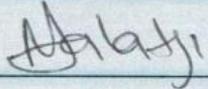
Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										Inception report with milestones and evidence.
Conducting General Valuation Roll For 2025/2030	Conduct a new General valuation roll for 2025-2030	LUTENDO GROUP	Ba-Phalaborwa Municipality	February 2024	June 2025	3 000 000	Public participation processes	None	Good	Signed Service Level Agreement. Signed Inception report with milestones and evidence
GIS Link With Financial System	Migration TPAMS IDP Dashboard Billing Viewer	ESRI	Ba-Phalaborwa Municipality	May 2024	June 2025	1 196 000	Training of personnel	None	Good	Signed Service Level Agreement. Signed Inception report with milestones and evidence
Housing Sector Plan	Develop Ba-Phalaborwa Housing Sector Plan	ELMON CONSULTING	Ba-Phalaborwa Municipality	May 2024	June 2025	600 000	Ba-Phalaborwa Housing Sector Plan approved and adopted by the Council.	None	Good	Signed Service Level Agreement. Signed Inception report with milestones and evidence

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
Establishment Of Gravelotte Cemetery	Layout plan for new cemetery in Gravelotte	Khanani Town Planning Consultant	Ba-Phalaborwa Municipality	February 2024	June 2025	1 000 000	Assessment of received subdivision and Rezoning application.	None	Good	Signed Service Level Agreement. Singed Inception report with milestones and evidence
BUDGET AND TREASURY										
AFS Preparation	AFS preparation and Fixed asset register compilation	SEMPRO CONSULTING	Ba-Phalaborwa Municipality	01 July 2024	30 June 2027	R9 997 000.00 Current budget R2 600 000.00	Submitted all the AFS before the prescribed cut-off date.	None	Good	Signed Service Level Agreement. Singed Inception report with milestones and evidence
VAT REVIEW AND RECOVERY	VAT Review and Recovery	SEMPRO CONSULTING	Ba-Phalaborwa Municipality	20 April 2022	20 April 2025	8.5% of the collected amount Current Budget R1 200 00.00	The service provider is submitting VAT 201s on time and they have managed to collect an amount of R57 713 848.64 from the beginning of the contract	None	Good	Signed Service Level Agreement. Singed Inception report with milestones and evidence.
Debt Collection	Provision of debt collection services for Ba-Phalaborwa Municipality for a period	Noko Maimela	Ba-Phalaborwa Municipality	June 2022	June 2025	8.5 % of the collected amount. Current budget R 1500 000.00	The performance is not good	1.Low collection on consumer debtors, they have requested the municipality to assist them with the restriction/disconnection of water and the	Debt Collection	Signed Service Level Agreement. Singed Inception report with

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
	of three (3) years							<p>municipality was unable to assist due to capacity on the technical aspect.</p> <p>2.They should have Site offices in the remote areas that they were given to collect, to be able to interact with the customers.</p> <p>3. Untraceable accounts, name changes on accounts, deceased accounts and dispute accounts.</p>		milestones and evidence.
Prepaid Electricity Vending	Selling Prepaid Electricity Tokens	CIGICELL	Ba-Phalaborwa Municipality	March 2023	February 2025	% excluding VAT of the amount collected. Current budget R1 200 000.00	Still performing well	No issues	Very Good	Signed Service Level Agreement. Signed Inception report with milestones and evidence.
Meter reading	Reading Water & Electricity Meters	SEMS	Ba-Phalaborwa Municipality	January 2025	January 2028	R2 600 000.00 R2 000 000.00 for water readings -R600 000.00 for electricity	Still progressing well	No issues	Good	Signed Service Level Agreement. Signed Inception report with

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
						readings				milestones and evidence.
MUNICIPAL MANAGER OFFICE										
Co-Source of Internal Audit services	Co-source of Internal Audit services – Implementation of IA Plan	Thabi consulting	Ba-Phalaborwa Municipality	16 February 2024	16 February 2027	R2 872 049.60	<p>The following engagements were planned for Co-sourcing with the service provider:</p> <ul style="list-style-type: none"> ▪ Infrastructure Maintenance ▪ Fraud & Corruption Review. All projects were completely executed. <p>Skills transfer was planned on Infrastructure maintenance and was implemented as planned.</p>	None	Good	SLA, Engagement Allocation to Service Provider, Confirmation of completion of the Engagements and Skills Transfer Report.

THIRD QUARTER APPROVAL

Purpose	The purpose of this report is to present the third quarter performance assessment report on the performance of the municipality against the targets set out in the Service Delivery and Budget Implementation Plan (SDBIP) 2024/25 financial year. The report is prepared as a response to the requirements of Section 52(d) of Local Government: Municipal Finance Management Act (Act 56 of 2003)
Monitoring implementation of the SDBIP	Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.
Signatures	<p style="text-align: center;">2024/25 Third Quarter Compiled by:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  ----- ME Mphachoe Acting Municipal Manager </div> <div style="text-align: center;"> <u>24/04/2025</u> Date </div> </div> <p style="text-align: center; margin-top: 20px;">2024-25 Third Quarter Approved by</p> <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="text-align: center;">  _____ Cllr MM Malatji Mayor </div> <div style="text-align: center;"> <u>24/04/2025</u> Date </div> </div>

Annexure A

Methodology

The difference in the figures denoted under 5 Revenue and Expenditure Projections by sources are due to the rounding of figures from the budget to the nearest thousands.

Technical Definitions

AFS

AFS stands for Annual Financial Statements

BPM

BPM stands for Ba-Phalaborwa Municipality

BAC

Bid Adjudication Committee

BEC

Bid Evaluation Committee

HH

Household

Baseline

The performance of the previous year

Urban Areas

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: $\frac{\text{Lepelle bill less BPM bill}}{\text{Lepelle bill}} \times 100$.

Reduction in electricity losses

This is calculated as follows: $\frac{\text{Eskom bill less BPM bill}}{\text{Eskom bill}} \times 100$.

Kilometres of roads upgrade from gravel to tar/paving

This relates 3.8km of Benfarm Upgrading of street)

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SPLUMA – Spatial Planning Land Use Management Act 2013

No. SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA.

SMME- Small Medium and Micro Enterprise

Number of businesses supported.